



## Meeting Summary

### Attendance:

<i>Public Advisory Group:</i>	Elke Lepka	<i>Steering Committee &amp; Advisors:</i>
Beulah Broen	Bryan Muloin	Shannon Burbee – Canfor PG
Larry Erickson	Peter Rooke	Jeremy Greenfield – BCTS
Bob Frederick	Randy Sulyma	Shane Perry - Apollo Forest Products
Henner Grimm	Ron Timothy	Meredith Spike – Carrier Lumber
Ross Hamilton	Joe Vogl	
<i>Facilitator &amp; Scribe:</i>		<i>Observers:</i>
Dwight Scott Wolfe (Tesera Systems Inc.) – Facilitator		Bruce Bradley – Canfor PG
Loni Spletzer (Tesera Systems Inc.) – Scribe		Kelly Izzard – BC MoFR
		Carl Pollard - BC MoFR
		Phil Smith – Conifex Inc.

Quorum based on past five meetings: 4

### 1. Welcome & Introduction

1. Members signed in
2. Welcome by the Chair of the Licensee Steering Committee [Jeremy Greenfield]
3. Introductions
  - a. Bruce Bradley (Canfor PG) introduced as a guest.
  - b. Kelly Izzard (BC MoFR) introduced as a guest.
  - c. Carl Pollard (BC MoFR) introduced as a guest.
  - d. Phil Smith (Conifex Inc.) introduced as a guest.
4. Reviewed evaluation results of October 27<sup>th</sup> 2008 PAG meeting.
  - a. On or above the targets for all evaluation points except Q16 (Your satisfaction with this PAG meeting).
    - i. Targets shown in minutes starting January 12, 2009.
  - b. Comments to improve the PAG meeting from PAG Members:
    - i. "More understanding on current issues regarding forestry (legislation, First Nations, etc). Educational background - more elaborate. More homemade food!!".
    - ii. "Review the PAG ToR with respect to what is in the scope of the SFMP and what is not".

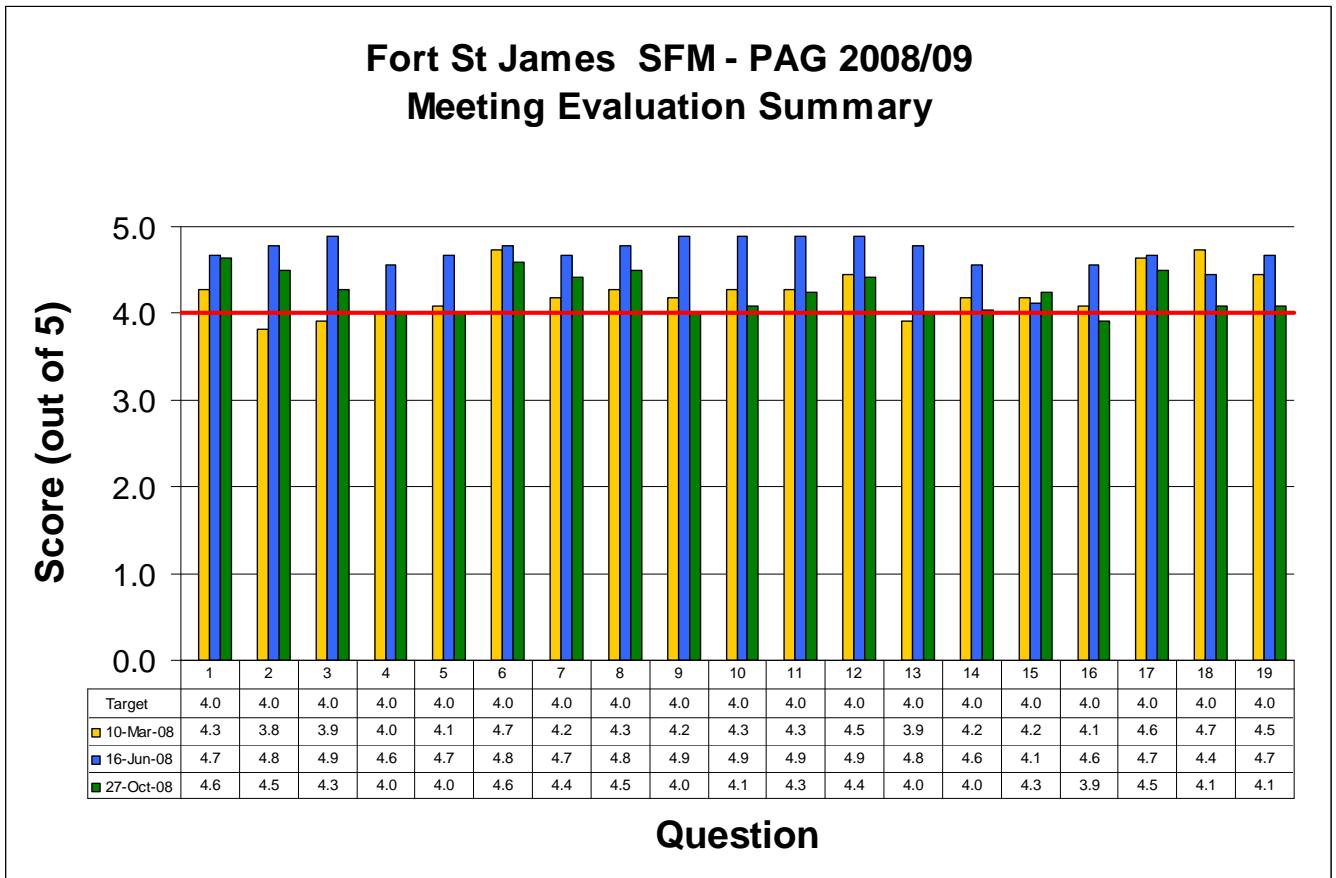
iii. "I am not sure if all the PAG members realize how the PAG fits in with the licensee responsibilities. Improved clarification may help put more value into the process. The process/procedures of the meeting are acceptable but I struggle with providing input as it does not seem to be incorporated".

c. General Comments:

i. "Good meeting and participation by all".

ii. "Provide wine with the meals".

iii. "Excellent meeting! PAG involvement was very well presented and discussions were excellent. Nice to see new members out".



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| <ol style="list-style-type: none"> <li>1. Amount of time given to review the meeting agenda prior to the meeting</li> <li>2. Agenda followed</li> <li>3. Actions updated</li> <li>4. Meeting summary captured decisions &amp; action items</li> <li>5. PAG Terms of Reference followed</li> <li>6. PAG members actively involved in the meeting</li> <li>7. The atmosphere of the meeting</li> <li>8. Facilitator was organized and prepared</li> <li>9. Facilitator strived for consensus decision-making</li> <li>10. Facilitator actively listened to concerns and viewpoints</li> </ol> | <ol style="list-style-type: none"> <li>11. Facilitator addressed process issues</li> <li>12. Facilitator remained neutral on content issues</li> <li>13. Facilitator kept the meeting focused</li> <li>14. Licensees organized and prepared</li> <li>15. Information presented clearly</li> <li>16. Your satisfaction with this PAG meeting</li> <li>17. Suitability of the Meeting facility</li> <li>18. Meals and refreshments</li> <li>19. Your overall satisfaction with the PAG process</li> </ol> |
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## 2. Confirmed Agenda

### 3. Minutes of the October 27 2008 PAG Meeting

1. Minutes of the October 27, 2008 PAG meeting accepted as written

### 4. Presentation and Review of PAG Terms of Reference

#### 1. Revisions to the Terms of Reference

- a. Date of Terms of Reference changed to “January 12, 2009”

- b. Section 3.1.3 Role of PAG Members

- i. Licensee Team suggests adding sub-section “c”

- *“Inform her/his alternate and the facilitator if unable to attend a PAG meeting. If a PAG member misses more than two consecutive meetings without a valid reason and without notifying his/her alternate and the facilitator, the Licensee Team may, based on consultation with the PAG, replace or remove that member.”*

- Replace “consultation” with “agreement”

- New sub-section “c” reads *“Inform her/his alternate and the facilitator if unable to attend a PAG meeting. If a PAG member misses more than two consecutive meetings without a valid reason and without notifying his/her alternate and the facilitator, the Licensee Team may, based on agreement with the PAG, replace or remove that member.”*

- ii. Remove the following paragraph from the end of section 3.1.3: *“It is recognized that PAG members may miss some meetings due to the nature of their work or other activities. If a member is unable to attend a particular PAG meeting, he/she is encouraged to arrange for their alternate to attend and must inform the facilitator.”*

- c. Section 10: Review and Revisions

- i. Added “Amended: Public Advisory Group , Date: January 12, 2009”

- ii. Added “Amended: Licensee Team, Date: January 12, 2009”

#### 2. PAG consensus on revisions to the Terms of Reference.

#### 3. General Discussion of Terms of Reference

- a. Section 3.1.5 Conflict of Interest

- i. Round-table discussion about perception that most PAG members are in a “conflict of interest” at the table. The “honour system” is in effect when PAG members make their views known during meetings.

- b. Section 3.1.3 Role of PAG Members

- i. Licensee Team provided clarification on the role of PAG members. The scope of the PAG work is focused on preparing and monitoring the SFM Plan.

- ii. PAG members discussed the necessity of having meetings and it was noted that the meetings promote discussion, a sense of community and ownership of the product (i.e. SFM Plan).

c. Section 1.4 Public Advisory Group

- i. Reviewed role of PAG – *“The role of the PAG is to provide local representatives an effective forum to provide input into and receive feedback from the process of developing and monitoring the SFM plan.”*

- PAG discussion on the effectiveness of this forum and whether the process was practicing continual improvement. PAG members gave feedback as to how process is going.

## 5. Conifex and West Fraser (Stuart Lake Lumber) Update

The Licensee Team sent letters to both Conifex and West Fraser inviting a representative to attend this meeting.

### 1. West Fraser (Stuart Lake Lumber)

- a. Jeremy Greenfield informed the PAG that West Fraser will not consider any of SLL activities with the Fort St. James PAG until license transition is complete.

### 2. Conifex

- a. Phil Smith gave an update on the status of the Conifex operation in Fort St. James and their involvement in SFM certification
  - Conifex will be seeking Sustainable Forestry Initiative (SFI) certification instead of CSA therefore they will not be required to be involved in a Public Involvement Process.
  - Information on SFI Certification can be found at their website:  
<http://www.sfiprogram.org/>

## 6. Stubbing/Wind-firm Assesments/Douglas Fir Management Strategy

1. See handouts: *Observations on the use of stubs by wild birds: A 10 year update* and *Retention Measures to Address Ecological values in MPB affected Forests in BC*.

- a. Jeremy provided some documents related to the effectiveness of tree stubbing.
- b. PAG members invited to review these documents.

2. Shane Perry provided the PAG with samples of the Windthrow Assessment Field Cards produced by the Ministry of Forests & Range and used operationally in the District.

3. The Historic Douglas Fir Report was not available for the meeting. The report will be distributed at the next meeting.

## 7. Ecosystem Grouping Results Update and Forest Investment Account (FIA) update

1. Shannon Burbee provided an update on the progress of the Ecosystem Grouping project.
  - a. Linked to Indicator #1 (Relative Abundance of Ecosystems)
  - b. Results are only aspatial at this time. Actual groupings are not tied to anything yet, but will be mapped across entire TSA as part of the next project and presented to the PAG in 2009.
2. Bruce Bradley provided an update on Forest Investment Account (FIA) – funded projects currently underway in the District.
  - a. See handout.
  - b. All data coming from FIA projects is forwarded to appropriate government agencies.
  - c. PAG members asked for clarification on some of the projects. A question was raised about redundancy of projects from other agencies. Bruce explained that FIA projects are generally smaller in scope and these projects provide local data and inform local management practices. This differs from the larger scope provincial studies that are so broad that changes in practice may not occur.

**Action Item 1:** Bruce Bradley to provide the “*List of Habitat Elements*” to PAG.

- d. Bruce Bradley provided the following text in response to the Action Item above:

*A standard suite of habitat elements integral to biodiversity in forest ecosystems has been codified over several decades, beginning with the work of Thomas et al. in 1979. This body of research indicates that these elements are important to vertebrate species (e.g., Bunnell et al. 1999). Bunnell et al. (2003) summarizes these elements and their important variables as:*

- *Live trees (species, dbh, height, height of live crown, trunk breaks, disease or pathogens)*
- *Snags (species, dbh, height, decay class, top breakage)*
- *Coarse woody debris (species, size, decay class)*
- *Canopy (cover, depth, composition)*
- *Shrubs (cover, composition)*
- *Ground cover layers (cover, height/depth and composition of forb, moss/lichen, litter/duff and inorganic layers)*

## 8. Finalize SFM Annual Report and SFMP Version 3.6

1. Nov 30, 2008 was deadline for revision/comments to the Annual Report
2. Comments received prior to the deadline were incorporated.
3. No additional comments from PAG on either the SFM Annual Report and SFMP Version 3.6
4. PAG accepted both documents as being the final versions.

## **9. Handout on Right of Way Safety Logging**

1. See attachment.
2. Shane Perry distributed an attachment on the revised legislation regarding Right of Way logging.

## **10. PG Timber Supply Review Presentation by Fort St. James MoFR District Staff**

1. Kelly Izzard, Stewardship Forester at the Fort St. James District Office gave a presentation on the Prince George Timber Supply Area Timber Supply Review #4
  - a. See handout.

### Background:

- A Timber Supply Review (TSR) Process is an assessment of the amount of timber that may be available for harvesting over the short and long term.
- The primary objectives of a TSR are:
  - (1) to identify the economic, environmental and social information that reflects current forest management practices – including their effects on short and long-term timber supply.
  - (2) to provide the Chief Forester with information to use when making Allowable Annual Cut (AAC) determinations that will apply for the next five years.
  - (3) to identify where improved information is required for future timber supply forecasts.
- The three main components of the TSR are
  - (1) Data Package
  - (2) Timber Supply Analysis and Report
  - (3) AAC Determination
- Data Package highlights for TSR4 include:
  - (1) Mountain Pine Beetle (MPB) Projections
  - (2) Shelf Life of dead pine
  - (3) Young Pine Mortality
  - (4) Balsam Fir losses
  - (5) Timber Harvesting Landbase (THLB) Definition

### Summary:

- TSR 4 will be the most detailed supply review for the Prince George TSA to date
- Modeling is anticipated to be completed by the end of fiscal (March 31, 2009)
- The Socio-economic Analysis and the Timber Supply Analysis Report will be released in the early summer
- The AAC determination will be made by the fall of 2009.

## 11. Other

1. No additional agenda items.

## 12. Update Actions

1. Action List was reviewed and updated:

- a. Action Item Nov 5 – 01: Descriptions and background on Coarse Filter Ecosystem Groups to be completed by end of fiscal (March, 2009). Presentation to PAG in May 2009.
- b. Action Item Oct 27 - 01: Information on Windfirm assessments of WTP's and the effectiveness of Stub trees were presented to the PAG at the January 12<sup>th</sup> Meeting. Action Completed.
- c. Action Item Oct 27 - 02: Copies of historic Douglas-Fir Strategy document will be distributed to PAG members at the next meeting. Action not completed.
- d. Action Item Oct 27 - 03: PAG members reviewed Annual Report and provided questions or comments to the Facilitator. Action Completed.
- e. Action Item Oct 27 - 04: PAG members reviewed SFM Plan version 3.6 and provided questions or comments to the Facilitator. Action Completed.
- f. Action Item Oct 27 - 05: Facilitator provided PAG binders to new PAG members and followed-up with orientation. Action Completed.
- g. Action Item Oct 27 - 06: Information on Right of Way Safety Logging on Permitted Roads was presented to the PAG at the January 12<sup>th</sup> Meeting. Action Completed.
- h. Action Item Jan 12 -01: Bruce Bradley provided the "List of Habitat Elements" to the PAG. See Section 7.2.d (above). Action Completed.

## 13. PAG Meeting Feedback (PAG Questionnaire)

Fort St. James SFMP PAG meeting evaluation distributed, completed, and collected.

## 14. Next Meeting:

Agenda:

- a. TBD

Time: 5:30 PM – 9:00 PM

Date: April 20, 2009

Place: Seniors Centre (Fort St. James).

**15. Actions:**

<b>ID#</b>	<b>ACTION</b>	<b>WHO</b>	<b>DEADLINE</b>	<b>STATUS</b>
Jan 27 - 04	Provide one page update on licensee FIA funded projects. Licensees to maintain and update.	Licensee Team	Next meeting	Completed & ongoing
Nov 5 - 01	Provide descriptions of Coarse Filter Ecosystem Groups and background on how these Ecosystems are formed.	Licensee Team	May 2009	
Oct 27 - 01	Provide PAG with information on Wind Firmness assessments of WTP's and the effectiveness of Stub trees.	Licensee Team	Next Meeting	Completed
Oct 27 - 02	Provide copies of historic Douglas-Fir Strategy document to PAG members.	Licensee Team	Next meeting	
Oct 27 - 03	Review Annual Report and provide questions or comments to the Facilitator.	PAG	November 30, 2008.	Completed
Oct 27 - 04	Review SFM Plan version 3.6 and provide questions or comments to the Facilitator.	PAG	November 30, 2008.	Completed
Oct 27 - 05	Provide PAG binders to new PAG members and follow-up with orientation.	Facilitator	Next Meeting	Completed
Oct 27 - 06	Provide PAG members with information on Right of Way Safety Logging on Permitted Roads.	Licensee Team	Next meeting	Completed
Jan 12 -01	Provide the " <i>List of Habitat Elements</i> " to PAG	Licensee Team	Next meeting	Completed