



**Meeting Summary**

Attendance:

<p><i>Public Advisory Group*:</i>                  Beulah Broen                  Henner Grimm                  Ron Timothy                  Joe Vogl Sr.</p>	<p><i>Steering Committee &amp; Advisors:</i>                  Bruce Bradley – Canfor PG                  Dwayne Eastman - BCTS                  Jeremy Greenfield – BCTS                  Bryan Jakubec – Canfor Houston                  Shane Perry - Apollo Forest Products                  Meredith Spike – Carrier Lumber                  Tyson von den Steinen – Canfor PG</p>
<p><i>Facilitator &amp; Scribe:</i>                  Dwight Scott Wolfe (Tesera Systems Inc.) –                  Facilitator                  Loni Spletzer - Scribe</p>	<p><i>Observers:</i>                  Neil Spendiff - Canfor Safety Coordinator                  David Bebb - KPMG Performance Registrar Inc.</p>

Quorum based on past five meetings: 4

**1. Welcome & Introduction**

1. Members signed in
2. Welcome by the Chair of the Licensee Steering Committee [Jeremy Greenfield]
3. Introductions
  - a. David Bebb from KPMG was introduced as a guest.
  - b. Neil Spendiff - Canfor Safety Coordinator was introduced as the guest speaker for the evening.

**2. David Bebb Interview with PAG members.**

- a. As part of the BCTS External Audit process, Dave Bebb requested 30 minutes on the agenda to discuss the SFM process with the PAG members and get feedback. Dave provided an overview of CSA Standards role, asked for feedback from PAG on approachability to licences, and on process of SFM Planning.
- b. The following comments were received from the PAG:
  - i. PAG member commented on wanting more coarse woody debris in targets - acknowledged that they are currently working within legal boundaries, but frustrated with how to change it. Understand that must work with a balance.

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- ii. PAG member discussed frustration with deactivations - a bit of a round robin with finding out who to talk to (contractor, licensees, etc). Has had good rapport with contractors/licensees on "modifications" to deactivations that are acceptable to trappers.
- iii. PAG member said communication might be good, but ACTION coming out of it remains to be seen. Comment to BCTS that communication has been very good. Harvesting management ok, but other areas of management need to be improved. Has direct impact on trapping (declining) due to logged areas removing habitat. Have noted a considerable decline in marten as an example.
- iv. PAG member discussed erosion issues following clear cuts. Also, suggested that trenches not be so deep for easier access.
- v. PAG member asked why when some areas are logged some of the understory is not left behind in active trapping areas.
- vi. Name Tags - do not inform PAG members where people are from or who they represent. (licensees, etc). PAG member wants to see more info on name tags.
- vii. Discussed PAG membership/ attendance. Has declined from 9 or 10 to 4 or 5. PAG concerned that they are outnumbered. PAG feels that their hands are somewhat tied around legislation.
- viii. PAG has noted high turnover with licensees. Leads to lots of repetition to bring newcomers up to speed.
- ix. PAG requested agenda item in future on deactivation.
- x. PAG noted that major tenure holder not involved in PAG process, First Nations absence despite efforts.
- xi. PAG asked what the management direction will be after the beetle kill harvest re: reforestation (species)
- xii. CSA and QMI are both involved in recertification. PAG asked why the CSA standards are being changed. Dave responded with: feedback from PAG's, scientific and technical advisors always look for ways of improving.
- xiii. PAG wanted to know what the trend/theme is for new standards.
- xiv. Answer: Basic core indicators will be looked for to increase universal approach and allow for more calibration across the sector on indicators

c. Dave Bebb available for contact (604)-691-3451 Vancouver KPMG Performance Registrar Inc.

3. Reviewed evaluation results of March 10<sup>th</sup> 2008 PAG meeting.
  - a. noted several process points have slipped below target
4. Confirmed agenda
5. Minutes of the March 10<sup>th</sup> 2008 PAG meeting accepted as written.

## 6. Continual Improvement Matrix

1. Issue # 6 Biodiversity (WTP quality) – Licensees would like to remove this issue from CI matrix since this issue has been addressed with Patience Rakochy’s presentation on Stand Level Retention Quality (March 2008).
2. Discussion on Issue # 6
  - a. PAG did not endorse removing this issue since there is still concern about quality of stand level retention and why wildlife areas are completely clear cut instead of strips of smaller species left. PAG did say they have seen some improvement in some areas. PAG member said that both sides (loggers vs trappers etc) need to learn more about each other. Discussion followed about a future presentation to help explain the process by an appropriate person in the industry.
  - b. Discussion about information packages that are sent out by licensees who do respond to inquiries or concerns from interested or concerned parties.
3. Consensus of PAG Members on refinement to Continuous Improvement Matrix:
  - a. Issue # 6 - Revise “Suggested Strategy” to read: *Licensees to present the Operational Planning Process to PAG*. Suggested Date: *October 2008*
4. Issue # 10 and Issue # 11 (Indicator #53 and Indicator #57) Licensees would like these issues listed as *Completed* since the intent of these indicators is captured in revised Indicator #59
5. Consensus of PAG Members on refinement to Continuous Improvement Matrix:
  - a. Issue #10 and Issue # 11 Revise “Suggested Dates” to read: *Completed*
6. Issue # 12 (Indicator 67): LSC to discuss this indicator with the PAG for relevance to the plan prior to March 31, 2009.
7. Issue # 13 (Km's of road in table 1): LSC to discuss this indicator with the PAG for relevance to the plan prior to March 31, 2009.
8. Issue #14 (Spatial representation of Ecosystem Groups): Licensees would like this issue listed as *Completed* since the map has been produced and presented to the PAG.
9. Consensus of PAG Members on refinement to Continuous Improvement Matrix:
  - a. Issue #14: Revise “Suggested Dates” to read: *Completed*
10. Issue #15 (Refine targets and provide rationales for Non-common Ecosystem Groups): LSC to complete under a FIA project in the 2008-09 fiscal year. A presentation will be made to the PAG in November 2008.

## 7. Indicator #38 - Cut Level Volumes

1. Presentation on Indicator #38 - Cut Level Volumes
  - a. See handout.
  - b. Steering Committee recommends the following: Add the following text to the indicator statement "*percent of licensee AAC harvested over a 5 year cut control period. Percent of BCTS*

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*Volume Offered over fiscal year". No change to target, but a change in reporting annually instead of every 5 years.*

2. No discussion.

3. Consensus of PAG members on Indicator 38 Indicator Statement

a. **Add** "*percent of licensee AAC harvested over a 5 year cut control period. Percent of BCTS Volume Offered over fiscal year*" to Indicator statement.

## **8. Safety Indicator**

1. Licensees propose to add Indicator #71 with a full PAG discussion on the targets by next meeting

a. Rationale: per new CSA standards there is requirement for Safety Indicator

2. Presentation:

a. See handout

## **BC Forest Safety Council SAFE Companies Program - Neil Spendiff - Canfor Safety Coordinator**

### Background:

- The BC Forest Safety Council was created in Sept 2004 as a non-profit society promoting forest safety in the sector.
- Overview was given on the purpose, beliefs/objectives and mission statement of the BC Forest Safety Council. Summary of Mission Statement is to eliminate all fatalities and serious injuries in the forest sector. Neil commented that the number of fatalities/serious injuries have been reduced but needs to continue.
- The BC Forest Safety Council promotes safety conscious legal regime, training, and encouraging membership as a SAFE company. A list of organizations and associations currently holding membership showed a representation of a wide range of groups.
- The BC Forest Safety Council certifies companies in 3 SAFE Company categories:
  1. Independent Owner/Operator (IOO) = one worker (new category as of Feb 2008)
  2. Small Companies (SEBASE) = total of 2-19 peak season workers
  3. Large Companies (BASE) = 20 or more peak season workers
- The audit and certification processes were reviewed. Companies wishing to certify must have a safety plan and there are costs and minimum program run time (3-6 months) based on each category. More rigorous for larger companies.
- Membership is encouraged as a prequalification to work with Industry for several reasons: to improve a companies ability to bid on work, help secure business future in BC forests, makes good business sense, and satisfies the legal obligation of forest companies to maintain a safe work place (as per Worksafe Regs) . Incentives are rebates on WCB Premiums.

### Canfor Implementation of SAFE Company Program:

<http://www.sfmngtsa.com/>

- Canfor is supportive of the SAFE Companies initiative as a recognition that it is a major player in the forest sector. The past CEO of Canfor J.A. Shepherd had a great influence in moving the company toward becoming more safety conscious.
- PG Woodlands was one of the first 16 to achieve certification in BC, Nov 2006.
- Canfor has expectations for its contractors to become SAFE companies. 85% of contractors with Canfor are certified with others working toward certification. Some of the benefits that Canfor has realized from becoming a SAFE Company and working with other members include: better, more standardized training, increased training of workers, increased risk awareness, and sharing of information related to hazards.
- Forest Truck Safe - log hauling is the leading cause of injury/fatalities. Bi-weekly publication, and hotline on truck safety. Council tracks incident stats, hazard alerts, safety bulletins has on website.

3. PAG Discussion following Safe Company Presentation:

- a. PAG member asked who sets the safety standards? PAG member questioned whether new standards are better than the old. Neil explained that it was a collaborative effort with lots of input from the industry and WorkSafe BC
- b. Canfor manages safety with their contractors within the projects.
- c. PAG expressed appreciation for the direction in minimizing injuries and promoting safety

9. Indicator #29 - Creation of a DFA risk ranking system for assessing stream crossings

1. Presentation on Indicator #29 - Creation of a DFA risk ranking system for assessing stream crossings

- a. Steering Committee recommends removing the indicator from the Performance Matrix since the Risk Rating System has been created and implemented.

2. No discussion.

3. Consensus of PAG members on Indicator 29 Indicator Statement

- a. Remove Indicator 29 from the Performance Matrix.

10. Indicator #64 - A Fort St. James SFM website with the goal of providing SFM information to the community of Fort St. James and to the PAG members

1. Presentation on Indicator #64 - A Fort St. James SFM website with the goal of providing SFM information to the community of Fort St. James and to the PAG members.

- a. Steering Committee recommends removing the indicator from the Performance Matrix since the Web site has been created and implemented (<http://www.sfmngtsa.com/>).

2. No discussion.

3. Consensus of PAG members on Indicator 64 Indicator Statement

- a. Remove Indicator 64 from the Performance Matrix.

11. Others:

1. Summer/Fall Field Trip

- a. PAG is still interested for this fall. Dwayne Eastman will speak to Bob Frederick and look into organizing the trip.
- b. PAG requested canvassing for a different night of the week for meetings - Mondays good for most at present.

**12. Update Actions:**

1. Action List was reviewed and updated:

- a. Action Item Nov 5 – 01: Descriptions and background on Coarse Filter Ecosystem Groups to be provided next fiscal. See Handout for Coarse Woody Debris - re: upper and lower limits and competence intervals. Tyson asked interested PAG members to review the paper that Patience wrote explaining the rationale for keeping the original statistical tools used to report on Coarse Woody Debris

**13. PAG Meeting Feedback (PAG questionnaire):** Fort St. James SFMP PAG meeting evaluation distributed, completed, and collected.

**14. Next meeting**

- 1. Agenda:
  - a. Review Annual Report
- 2. Time: 5:30 PM – 9:00 PM
- 3. Date: October 27, 2008
- 4. Place: Seniors Centre (Fort St. James).

**15. Actions**

ID#	ACTION	WHO	DEADLINE	STATUS
Jan 27 - 04	Provide one page update on licensee FIA funded projects. Licensees to maintain and update.	Licensee Team	Next meeting	Completed & ongoing
Mar 26 - 02	Draft suggestions for CI Matrix Strategies and Completion dates for consideration by the PAG	Licensee Team	Next Meeting	Completed
Nov 5 - 01	Provide descriptions of Coarse Filter Ecosystem Groups and background on how these Ecosystems are formed.	Licensee Team	September 2008	
Nov 5 - 03	Plan a Field Trip for fall 2008 (Dwayne Eastman & Bob Frederick)	Licensee Team	September 2008	
June 16 -01	Update PAG Meeting Name Tags to add PAG / Licensee designation	Licensee Team	Next Meeting	