



**Meeting Summary**

Attendance:

<i>Public Advisory Group*</i> : Beulah Broen Bob Frederick Barb Rooke Ross Hamilton Henner Grimm	Joe Vogl Sr. Randy Sulyma Ron Timothy Brian Muloin	<i>Steering Committee &amp; Advisors:</i> Kevin Bedford – Carrier Lumber Kerry Deschamps – Canfor PG Dorian Deveshkovich – Canfor PG Rhona Gillespie - Stuart Lake Lumber Darwin Koch – Apollo Forest Products
<i>Facilitator &amp; Scribe:</i> Dwight Scott Wolfe (R. Yanishewski & Associates) – Facilitator/Scribe		<i>Observers:</i>

Quorum based on past five meetings: 4

**A. Welcome & Introduction**

1. Members signed in
2. Welcome by the (Acting) Chair of the Licensee Steering Committee [Kevin Bedford]
3. Introductions
4. Reviewed evaluation results of January 27th, 2007 PAG meeting.
5. Confirmed agenda
6. Minutes of the January 27th, 2007 PAG meeting accepted as written.

**B. Review Terms of Reference**

1. Date of Terms of Reference changed to “*March 5, 2007.*”
2. Section 1.2 Participating Licensee Team:
  - a. Changed “*Carrier Lumber*” to “*Carrier Lumber Ltd.*”
3. Section 3.1.1 Membership Structure:
  - a. Added “*Mineral resources*”
  - b. Added “*Hospitality industry*”
  - c. Added “*Local business owner*”
  - d. Added “*Agriculture community*”

e. Added *“It is recognized that an individual may represent more than one interest identified under this section.”*

4. Section 3.1.4 Role of Alternates:

a. Added *“Section 3.1.4 Role of Alternates “* as a new section to the Terms of Reference

b. Added:

i. *“When an alternate attends on behalf of the member, the alternate agrees to work according to the Terms of Reference.*

ii. *When the alternate is attending on behalf of the member, the alternate is to come informed, up-to-date and prepared for discussions based on briefing by member.*

iii. *The alternate and member may both attend the same PAG meeting but only one person will participate in decision making.”.*

5. Section 4 Timelines

a. Changed *“would include up to two meetings “* to *“would include at least two meetings”.*

6. Section 7 Meeting expenses

a. Added *“d. PAG requests for funding will follow the current PAG funding policy.”*

7. Section 10 Review and Revisions

a. Added *“Amended: Public Advisory Group , Date: March 5, 2007”*

b. Added *“Amended: Licensee Team Date: March 5, 2007”*

**C. Indicator – Deactivation**

1. Presentation on a Deactivation indicator

a. Handout: *“Fort St. James Deactivation Requirements”.*

2. Discussion on Deactivation indicator:

3. Consensus of PAG members on Deactivation indicator

a. Indicator: Percentage of roads deactivated that meet the Fort St. James SFMP Standard Operating Procedures for Deactivation criteria. Target: 100% Variance: -20%

**D. Others:**

1. University of Alberta Forest Tenures Survey

- a. A research project with the University of Alberta is currently requesting input from Public Advisory Groups across BC. More information will be provided at the next meeting.

**E. PAG Meeting Feedback (PAG questionnaire):** Fort St. James SFMP PAG meeting evaluation distributed, completed, and collected.

**F. Next meeting**

1. Agenda:

- a. Indicator #1 – Relative abundance of ecosystems.
- b. Indicator #68 – Landscape Level Strategies for Protection of Known Subsistence Uses
- c. Review and Update of Continual Improvement Matrix

2. Time: 5:30 PM – 9:00 PM

3. Date: Monday, March 26, 2007

4. Place: Seniors Centre (Fort St. James)

**G. Actions**

ID#	ACTION	WHO	DEADLINE	STATUS
Nov 6 - 01	Determine what has led to setting 200m to Interior Forest for the interior of BC while only 50m for the coast.	Licensee Team	December 2006	Completed
Dec 4 - 01	Presentation on Moose and Marten Management Strategies	Licensee Team	Spring 2007	
Dec 4 - 02	Provide additional information on the identification of lichen species (i.e. Reindeer and clad lichen).	Licensee Team	Next meeting	Completed
Dec 4 - 03	Update Appendix 8 to list all the species identified in the reporting document.	Licensee Team	Next meeting	Completed
Jan 27 - 01	Provide an update & recommendations on strategies for Indicator #68	Licensee Team	By May 2007	
Jan 27 - 02	Develop Standard Operating Procedures for Road Maintenance and Deactivation and a recommended indicator.	Licensee Team	Next meeting	Completed
Jan 27 - 03	Create a link in Terms of Reference for policy for PAG request for funding.	Licensee Team	With next revision to ToR	Completed
Jan 27 - 04	Provide one page update on licensee FIA funded projects. Licensees to maintain and update.	Licensee Team	Next meeting	
Mar 5 - 01	Circulate an Interest Area Checklist to PAG members	Dwight Wolfe	Next Meeting	
Mar 5 - 02	Mail University of Alberta Forest Tenure Survey to PAG members	Dwight Wolfe	Next Meeting	