



Meeting Summary

Attendance:

<i>Public Advisory Group*:</i>	Ron Timothy	<i>Steering Committee & Advisors:</i>
Beulah Broen	Joanne Vinnedge	Kevin Bedford – Carrier Lumber
Larry Erickson	Joe Vogl Sr.	Bruce Bradley – Canfor PG
Bob Frederick		Dwayne Eastman - BCTS
Henner Grimm		Jeremy Greenfield – BCTS
Ross Hamilton		Christie Hoy - Stuart Lake Lumber
Barb Rooke		Bryan Jakubec – Canfor Houston
		Darwin Koch – Apollo Forest Products
		Tyson von den Steinen – Canfor PG
		Alena Terry – Carrier Lumber
<i>Facilitator & Scribe:</i>		<i>Observers:</i>
Dwight Scott Wolfe (Tesera Systems Inc.) – Facilitator		

Quorum based on past five meetings: 4

A. Welcome & Introduction

1. Members signed in
2. Welcome by the Chair of the Licensee Steering Committee [Kevin Bedford]
3. Introductions
 - a. Kevin Bedford introduced Alena Terry as the new Carrier Lumber representative on the Licensee Steering Committee (LSC). Alena will also be the new Chair of the LSC.
 - b. Christie Hoy is stepping down as Stuart Lake Lumber representative on the LSC. Due to the mill closure, Stuart Lake Lumber will not have a representative attending PAG meetings for the foreseeable future.
4. Reviewed evaluation results of May 14th, 2007 PAG meeting and November 4th 2007 PAG meeting.
5. Confirmed agenda
6. Minutes of the November 4th, 2007 PAG meeting accepted as written.

B. Review Terms of Reference

1. Date of Terms of Reference changed to “February 4, 2008”.

2. Section 10: Review and Revisions

- a. Added “Amended: Public Advisory Group , Date: February 4, 2008”
- b. Added “Amended: Licensee Team, Date: February 4, 2008”

C. Indicator #59 – Percent of blocks and roads harvested by Licensees and BC Timber Sales that have been previously referred to applicable First Nations

1. Presentation on Indicator #59

- a. Bryan Jakubec reviewed the suggested changes to the wording of Indicator # 59 and the supporting rationale.
- b. See handouts.

2. Discussion on Indicator #59.

- a. PAG members concerned with wording of the indicator and the management intent.
- b. PAG members concerned that the revised wording only reflects status quo management.

3. Disagreement with proposed wording of Indicator #59.

- a. Four (4) PAG members in agreement, two (2) disagreed, one (1) abstention therefore only 71% approval ($5/7 = 71\%$). Terms of Reference requires “80% of the PAG members present provided there is a quorum”

b. Reason for disagreement:

- i. Not happy or comfortable with the wording of the indicator.
- ii. Doesn't care for the wording. This is what the licensees currently do. The original wording was more respectful

c. Reason for abstention: This is a hopeless situation.

4. Further discussion on Indicator #59:

i. Dissenting PAG members suggested changes to the wording of the indicator statement:

- Elaborate on the word “referred” so there is reflection of the original intent to list and reflect FN values. (i.e. When monitoring, did you go and refer 100% of your roads and cut blocks?). If you are only reading the indicator statement, you may be thinking “Why is this anything special?”
 - ◆ Action Item 1: Licensees to elaborate on the definition of “referred” in the supporting text for the indicator to address concerns about identification of FN values and uses.
- Insure that intent of the indicator is clearer in the indicator statement.
- Didn't disagree with the wording of the indicator statement. Under the “Forecasting & Predicted Trends” section, the first sentence is fine, the rest of the paragraph doesn't add anything and want to get away from the concept of “approval / disapproval by first nations”.

- Action Item 2: Licensees to reword “Forecasting & Predicted Trends” and consider only keeping first two sentences. Also, consider removing “however” from second sentence.

5. Consensus of PAG members on Indicator 59 Indicator Statement, Target and Variance.

a. **Replace** “Indicator: Develop a list of important First Nations forest values and corresponding indicators through research, surveys and information sharing with local First Nation communities that are impacted by the plan; Target: March 31, 2010 – see below for target dates for each strategic milestone. Variance: 6 months” **with** “Indicator: Percent of blocks and roads harvested by Licensees and BC Timber Sales that have been previously referred to applicable First Nations; Target: 100% of blocks and roads harvested; Variance: 0”.

D. Others:

1. Stuart Lake January 2008 External Audit Findings

- a. Christie Hoy presented an Audit Summary
- b. PAG members discussed findings
- c. PAG questions regarding factors for Risk Assessment (found in Indicator 30: Conformity to the DFA risk ranking system developed for assessing stream crossings). The risk factors used were modified from the Road Risk Ranking Criteria.
- d. See Handout
- e. Stuart Lake Lumber has stopped operations and will no longer be a part of the LSC.

2. Licensee Communication Strategy with tenure holders

- a. Bob Frederick presented a draft letter on behalf of the Fort St. James PAG.
- b. See Handout.
- c. PAG members agreed to send letter on behalf of the PAG.
- d. Licensees will review and respond individually upon receipt.

3. Update on Licensee FIA funded projects

- a. Bruce Bradley provided a handout showing FIA – funded projects in the Fort St. James Forest District for fiscal 2007-2008.
- b. See Handout.
- c. PAG members requested that the Year 1 results for the “Wildlife habitat Inventory/modeling Supply Block C” project be made available
- d. See Actions

E. Update Actions: Action List was reviewed and updated

F. PAG Meeting Feedback (PAG questionnaire): Fort St. James SFMP PAG meeting evaluation distributed, completed, and collected.

G. Next meeting

1. Agenda:
 - a. Review and Update of Continual Improvement Matrix
2. Time: 5:30 PM – 9:00 PM
3. Date: March 10, 2008
4. Place: Seniors Centre (Fort St. James).

H. Actions

ID#	ACTION	WHO	DEADLINE	STATUS
Jan 27 - 04	Provide one page update on licensee FIA funded projects. Licensees to maintain and update.	Licensee Team	Next meeting	Completed & ongoing
Mar 26 - 02	Draft suggestions for CI Matrix Strategies and Completion dates for consideration by the PAG	Licensee Team	Next Meeting	
May 14 - 01	Review Decision making methodology in Terms of Reference at next Terms of Reference review	Licensee Team	February 2008	Completed
Nov 5 - 01	Provide descriptions of Coarse Filter Ecosystem Groups and background on how these Ecosystems are formed.	Licensee Team	Next meeting	
Nov 5 - 02	Confirm distribution of final version of 2006 Indicator Monitoring Report	Licensee Team	Next meeting	Completed
Nov 5 - 03	Plan a Field Trip for fall 2008 (Dwayne Eastman & Bob Frederick)	Licensee Team	September 2008	
Feb 4 - 01	Indicator 59: Licensees to elaborate on the definition of “referred” in the supporting text for the indicator to address concerns about identification of FN values and uses.	Licensee Team	Next Meeting	
Feb 4 - 02	Indicator 59: Licensees to reword “Forecasting & Predicted Trends” and consider only keeping first two sentences. Also, consider removing “however” from second sentence.	Licensee Team	Next Meeting	
Feb 4 - 03	Licensees to provide Year 1 results for the “Wildlife habitat Inventory/modeling Supply Block C” project	Licensee Team	Next Meeting	