

**CSA - TFL30**  
**Public Advisory Group Meeting**  
 November 9, 2005, 5:30 – 9:20 pm  
 Prince George Civic Centre - Room 201-2

**Minutes**

Attendance:

<p><i>Public Advisory Group:</i>          Betty Abbs – Local Community          Ryan Bichon - McLeod Lake Indian Band          David Kim – Forestry Contractor-General          Sandra Kinsey – Environment          Lee Sexsmith – Recreation (non-commercial, motorized)</p>	<p><i>CSA Advisors:</i>          Kerry Deschamps – Canfor          Rhonda Thibeault – MSRM</p>
<p><i>Facilitator &amp; Scribe:</i>          Roxanne Yanishewski (R. Yanishewski &amp; Associates)</p>	<p><i>Observers:</i>          Gord Haines          Anne Migvar          Adrien A.J. Voyer          Ray Vallee          Sylvi Holmsen (KPMG)</p>

**A. Welcome & Introduction**

1. Members signed in
2. Introductions
3. Confirmed agenda
4. Minutes of the November 9, 2005 meeting accepted with the following corrections:
  - a. Add to the Actions table "Add "Improve referral process for First Nations" to the Continuous Improvement Issues Matrix."
  - b. Correct numbering on the last 4 actions in the Actions table.

**B. Review of Terms of Reference**

1. Review of and discussion on the Terms of Reference. The following changes to the Terms of Reference were recommended by those in attendance (revisions underlined):

- a. Correct the punctuation throughout the document.
- b. Replace 1) under "B. Defined Goals" with the updated wording from the CSA Z809-02 standard.
- c. Under "D. Timelines":
  - i. the first sentence is revised as follows: "The following summarizes past activities and future key dates for preparing and maintaining the TFL30 SFM plan for CSA SFM Certification."
  - ii. Under "Future activities and key dates include," the date for #5 is changed to "October 2005 – May 2006."
- d. Under "F. Meeting Expenses and Logistics":
  - i. The following sentence is added to 1) Meeting Expenses (applies to anyone traveling 50km or more one way)
  - ii. Mileage is increased to \$0.41 per kilometer.
- e. Under "G. Roles and Responsibilities":
  - i. The following sectors will be added to the CII Matrix: Non-Timber Forest Products, Hunting/Fishing – Commercial, Timber Sales Users, Union/Labour.
  - ii. The sector "Environmental" will be renamed "Conservation."
  - iii. The sector "Forestry Contractors (general)" will be renamed "Forestry Contractors (big & small).
  - iv. The sector "Agriculture/Ranching" will be added.
  - v. The sector "First Nations" will become two sectors: "McLeod Lake Indian Band" and "Lheidli T'enneh First Nation."
  - vi. The names of the government ministries will be updated.
  - vii. Under section 2.i, the following sentence has been modified: Members will be considered inactive when more than 2 consecutive meetings are missed without a valid reason and an alternative is not sent in their place.
  - viii. The following sentence has been added at 2.i: Inactive representatives or alternatives may be replaced.
  - ix. Items 4.c and 4.d will be expanded to include members and alternates.
- f. Section H will be rewritten to reflect the discussion and presented to the PAG.

### **C. Canfor's draft SFMP Performance Matrix for TFL 30**

1. Draft Performance Matrix: Criterion 6.0 *Accepting Society's Responsibility for Sustainable Development*.
  - a. Review of Criterion 6.0 *Accepting Society's Responsibility for Sustainable Development* (Element 6.2 – Respect for Aboriginal Forest Values, Knowledge, and Uses) values, objectives, indicators, targets, variances, and comments.
  - b. Discussion on Criterion 6.0 *Accepting Society's Responsibility for Sustainable Development* (Element 6.2 – Respect for Aboriginal Forest Values, Knowledge, and Uses) values, objectives, indicators, targets, variances, and comments.
  - c. Consensus of PAG Members on Criterion 6.0 *Accepting Society's Responsibility for Sustainable Development* (Element 6.1 – Respect for Aboriginal Forest Values, Knowledge, and Uses) value and objective:
    - i. Value 6.2.A accepted: "Aboriginal Forest Values, Knowledge, and Uses."
    - ii. Objective 6.1.A.i accepted: "Incorporation of Aboriginal Forest Values, Knowledge, and Uses in Forest Management."
  - d. PAG Members' recommendation to Canfor on Criterion 6.0 *Accepting Society's Responsibility for Sustainable Development* (Element 6.1 – Respect for Aboriginal Forest Values, Knowledge, and Uses) – Develop an indicator reflecting the need to identify and incorporate aboriginal forest values and knowledge in forestry management planning.

**D. Meeting Feedback (PAG questionnaire)** – TFL 30 PAG questionnaire distributed, completed, and collected.

### **E. Next meeting**

1. Agenda:
  - a. Terms of Reference
  - b. Criterion 6.0 *Accepting Society's Responsibility for Sustainable Development*
  - c. Annual Report feedback
2. Time: 5:30 – 9:00 PM
3. Date: Thursday, December 1, 2005
4. Place: Room 205-6, Prince George Civic Centre

**F. Actions**

ID#	ACTION	WHO	DEADLINE	STATUS
June 04-02	Set up schedule and proceed with ground survey.	Kerry Deschamps, Dr. Peter MacMillan	August 1, 2004	Will be signed with UNBC by May 31 or offered to another contractor.
June 04-03	Conduct ground collection sampling.	Kerry Deschamps	August 1, 2004	To start in early June 2005.
Oct 04-01	Provide organizational chart and member list.	Kerry Deschamps	Spring 2005	Completed.
Oct 04-02	Develop Communication strategy and bring to PAG for review.	Kerry Deschamps	Spring 2005	Completed.
Oct 04-03	Invite Mike Green to represent trapping interest.	Kerry Deschamps	Spring 2005	Because Mike Green is not interested, Kerry will contact Wayne Sharp and/or Len Shankel.
Oct 04-04	Determine if Pierre Beaudry collects fish presence for Stream Crossing Quality Index.	Kerry Deschamps	Spring 2005	Completed.
Oct 04-05	Develop Stream Crossing Quality improvement and restoration plan and bring back to PAG for approval.	Kerry Deschamps	Spring 2005	Completed.
Oct 04-06	Develop Water & Soil Quality plan to address comments and bring back to PAG for approval.	Kerry Deschamps	Fall 2005	
May 05 – 01	Distribute meeting feedback form via email to PAG members attending the May 19 PAG meeting.	Roxanne Yanishewski	May 20, 2005	
May 05 – 02	Mail the TFL 30 SFMP Annual Report to all PAG members.	Kerry Deschamps	June 15, 2005	
May 05 – 03	Distribute Canfor's organizational chart and phone list to PAG members.	Roxanne Yanishewski	May 31, 2005	

May 05 – 04	Merge current TFL 30 SFMP with draft matrix of indicators for the PG Forest District SFMP and distribute to PAG Representatives and Alternates.	Kerry Deschamps	September 30, 2005	
Oct 20 – 01	Provide PAG with TFL 30 map showing BEC and NDU.	Kerry Deschamps	November 9, 2005	
Oct 20 – 02	Provide PAG with brief description of BEC and NDU.	Kerry Deschamps	November 9, 2005	
Oct 20 – 03	Provide PAG with a comparison of BEC versus NDU amounts of Old Forest.	Kerry Deschamps	November 9, 2005	
Oct 20 – 04	Provide PAG with the Craig DeLong articles on Young Patch Size Distribution.	Kerry Deschamps	November 9, 2005	
Oct 20 – 05	Add "Improve referral process for First Nations" to the Continuous Improvement Issues Matrix."	Roxanne Yanishewski	December 1, 2005	
Nov 9 - 01	Make changes to the Terms of Reference.	Roxanne Yanishewski	December 1, 2005	
Nov 9 - 02	Add sectors from Terms of Reference to CII Matrix.	Roxanne Yanishewski	December 1, 2005	
Nov 9 - 03	Rewrite section H of the Terms of Reference to reflect the PAG discussion.	Kerry Deschamps	December 1, 2005	
Nov 9 - 04	Develop an indicator(s) reflecting the need to identify and incorporate aboriginal forest values and knowledge in forestry management planning.	Kerry Deschamps	December 1, 2005	